

Message Text

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PAGE 01 BRUSSE 06963 011749Z

11

ACTION DRC-01

INFO OCT-01 EUR-12 ISO-00 L-03 OMB-01 SCA-01 SY-05 PER-03

/027 W

----- 041030

R 011451Z AUG 75

FM AMEMBASSY BRUSSELS

TO SECSTATE WASHDC 4584

INFO USMISSION NATO

USMISSION EC BRUSSELS

UNCLAS BRUSSELS 06963

E.O. 11652: N/A

TAGS: AINF, OGEN

SUBJ: IMPLEMENTATION OF THE PRIVACY ACT OF 1974

REF: STATE 172353.

1. CONSULAR FILES

I. A. REGISTRATION OF U.S. CITIZENS

B. MISCELLANEOUS U.S. CITIZENS COMMUNITY LOAN FILE

II. A. U.S. CITIZENS NAMES/ADDRESSES

B. LOANS TO U.S. CITIZENS

III. A. NAMES/ADDRESSES U.S. CITIZENS

LOANS TO U.S. CITIZENS

IV. A. 8 FAM 261.74

B. INFORMAL MISCELLANEOUS ASSISTANCE TO U.S. CITIZENS.

V. A. NONE

B. NONE

VI. A. FILE FOLDERS - ALPHABETICAL INDEXATION- APPROVED

SECURITY CONTAINERS- RETENTION FIVE YEARS.

B. FILE FOLDERS - ALPHABETICAL INDEXATION - APPROVED

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SECURITY CONTAINERS- RETENTION UNTIL ACCOUNT LIQUIDATED.

VII. A. CONSULAR OFFICER-AMERICAN EMBASSY BRUSSELS
B. CONSULAR OFFICER - AMERICAN EMBASSY BRUSSELS

VIII. A. NONE. ONLY THE INDIVIDUAL CONCERNED.
B. NONE. ONLY THE INDIVIDUAL CONCERNED.

2. SECURITY FILES

I. U.S. GOVERNMENT EMPLOYEES SECURITY RECORD

II. U.S. GOVERNMENT EMPLOYEES

III. INVESTIGATIVE REPORTS AND SECURITY VIOLATIONS.

IV. 5 FAM 900

V. AS A MATTER OF ROUTINE, NO INFORMATION IS DISCLOSED TO OTHER AGENCIES.

VI. FILE FOLDERS - ALPHABETICAL INDEXATION - RETAINED TWO YEARS.- APPROVED SECURITY CONTAINERS.

VII. REGIONAL SECURITY OFFICER - AMERICAN EMBASSY BRUSSELS/ LUXEMBOURG.

VIII. PREVIOUS EMPLOYERS, EDUCATIONAL INSTITUTIONS, CHARACTER REFERENCES AND LOCAL AUTHORITIES.

3. PERSONNEL FILES

I. OFFICIAL U.S PERSONNEL FILES FOR ALL AGENCIES PERSONNEL ASSIGNED TO EMBASSY, USNATO, AND USEC.

II. U.S GOVERNMENT PERSONNEL

III. PERSONNEL ACTIONS SECURITY VIOLATIONS, MISCELLANEOUS DOCUMENTS PERTAINING TO ASSIGNMENTS/ MARITAL STATUS, ETC.

IV. 3 FAM
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V. ACCESS LIMITED TO DEPARTMENT OF STATE ADMINISTRATORS.

VI. FILE FOLDERS - ALPHABETICAL INDEXATION - RETENTION THREE YEARS-APPROVED SECURITY CONTAINERS.

VII. PERSONNEL OFFICER FOR EMBASSY/USNATO/USEC.

VIII. CLAIMS FOR PERSONEL INDEBTENESS.

4. U.S. MISSION NATO ADMINISTRATIVE OFFICE FILES

I. A. U.S PERSONNEL WORKING FILES
B. U.S. PERSONNEL SECURITY WORKING FILES

II. A. U.S PERSONNEL ASSIGNED TO U.S. MISSION NATO
B. U.S. PERSONNEL ASSIGNED TO U.S. MISSION NATO

III. A. PERSONNEL CORRESPONDENCE
B. SECURITY CORRESPONDENCE

IV. A. 3 FAM
B. 5 FAM 900

V. A. U.S.MISSION NATO PERSONNEL ADMINISTRATORS
B. U.S. MISSION NATO SECURITY ADMINISTRATORS

VI. A. FILE FOLDERS - LAPHABETICAL INDEXATION-
RETENTION THREE YEARS.- APPROVED SECURITY CONTAINERS.
B. FILE FOLDERS - LAPHABETICAL INDEXATION.-
RETENTION TWO YEARS.- APPROVED SECURITY CONTAINERS.

VII. A. U.S MISSION NATO COUNSELOR FOR ADMINISTRATIVE AFFAIRS.

VIII. A. INDIVIDUAL CONCERNED AND TOP U.S MISSION NATO
MANAGEMENT OFFICIALS.
B. INDIVIDUAL CONCERNED AND TOP U.S. MISSION NATO
MANAGEMENT OFFICIALS.

5. US MISSION EC ADMINISTRATIVE OFFICE FILES

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I. U.S. PERSONNEL WORKING FILES

II. U.S. PERSONNEL ASSIGNED TO U.S. MISSION EC

III. PERSONNEL CORRESPONDENCE

IV. 3 FAM

V. U.S MISSION E.C. AND JAS BRUSSELS PERSONNEL
ADMINISTRATORS

VI. FILE FOLDERS - ALPHABETICAL INDEXATION - RETENTION
SIX MONTHS AFTER INDIVIDUALS DEPARTURE FROM POST-
APPROVED SECURITY CONTAINERS.

VII. STAFF AIDE, U.S. MISSION E.C.

VIII. ONLY INDIVIDUAL CONCERENED.

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
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Draft Date: 01 AUG 1975
Decaption Date: 01 JAN 1960
Decaption Note:
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Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
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Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
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Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
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Film Number: D750267-0090
From: BRUSSELS
Handling Restrictions: n/a
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ISecure: 1
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